

# **Terms and Conditions**

The following Terms and Conditions apply to any family (hereafter referred to as 'the borrower') that elects to borrow a College Device. These terms and conditions and information contained inside the Parade College ICT Procedures, Guidelines and Acceptable Use Agreement must be agreed to for families to borrow a Device from Parade College and should be considered in conjunction with Parade College's behavioural management and student welfare policies.

### Ownership

The Device remains the property of Parade College (hereafter referred to as 'the College'). The borrower shall not loan, assign, encumber or otherwise deal with the Device. The Device shall only be used by the student in support of his schoolwork.

#### Arrangement

This arrangement commences when the student is issued with a College Device and lasts until either the end of Year 9 or Year 12, or the student leaves Parade College, whichever is earlier. However, the College may terminate the arrangement if the borrower's school fees are not paid up to date and no arrangement with regard to this has been reached with the College, or if there is a serious breach of Terms and Conditions. The College will not be liable for any loss or damage resulting from use of the Device.

When the term of this arrangement expires (when the student is in either Year 9 or Year 12) or is terminated the borrower shall immediately return the Device to the College for re-imaging.

### **College** Policies

The borrower agrees to fully support the College in the implementation of rules, policies and procedures relating to student use of ICT Devices. Please refer to the more detailed information available inside the Parade College ICT Procedures, Guidelines and Acceptable Use Agreement.

### Modifications

The borrower shall not modify or add to the hardware, software or configuration of the Device. If modifications are required, they will be carried out by the Device Support Centre staff.



## Repairs

All repairs and warranty matters must be arranged through the College Device Support Centre. The borrower agrees that the Device will be taken to the College Device Support Centre immediately in the event that it is not operating correctly, any part of it is broken or it sustains any damage. This is especially important in the case of any physical damage.

## **Care and Security**

The borrower shall, at all times, take reasonable care of the Device and not expose it to undue risk of damage or theft. The borrower agrees to follow the College requirements on Device care as outlined on in the Parade College ICT and Device Procedures, Guidelines and Acceptable Use Agreement. In particular, the borrower agrees that the Device will not be lent to others, left in a vehicle or in unlocked premises.

Students must ensure that all operating procedures are followed as well as making certain that the Device care instructions provided in the manufacturer's handbook are always observed.

If a Device is stolen the borrower must report this to the police immediately and receive a police report for insurance purposes. The borrower shall also advise the College Device Support Centre on 9468 3777 immediately if the Device is lost or stolen. Devices <u>must</u> be transported inside the Parade supplied bag at all times. Families cannot purchase and use their own protective bag to carry the Parade College Device.

## Personalisation and/or Customisation

Personalisation of Devices or bags is strictly prohibited. This includes, but is not limited to, stickers or other decals, drawings, engravings, etc. Only the use of a key-tag attached to bag zip with their son's name and tutor group is allowed.

### Backup and Storage of Data

Any data created or saved is the sole responsibility of the borrower and not the College or its affiliates. Borrowers must take all necessary steps to ensure they have secure, regular and recent back-ups of their data.